



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING




MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

May 23, 2008

MEMORANDUM

TO: State Board of Education

FROM: Michael P. Flanagan, Chairperson 

SUBJECT: Approval of Criteria for Prequalification Needs Assessment for Participation as a Family Day Care Home Sponsor in the Child and Adult Care Food Program

The Michigan Department of Education (MDE) is responsible for approving agencies as sponsors of the United States Department of Agriculture Child and Adult Care Food Program (CACFP). The purpose of the prequalification needs assessment for participation as a sponsor is to determine if there is a need to increase the number of sponsors in Michigan to reach unserved day care homes. In addition, the needs assessment will assist MDE in determining the prospective sponsor's ability to administer the program as required by federal regulations.

It is recommended that the State Board of Education approve the Criteria for Prequalification Needs Assessment for Participation as a Family Day Home Sponsor in the Child and Adult Care Food Program, as attached to the Superintendent's memorandum dated May 23, 2008.

STATE BOARD OF EDUCATION

KATHLEEN N. STRAUS – PRESIDENT • JOHN C. AUSTIN – VICE PRESIDENT
CAROLYN L. CURTIN – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER
NANCY DANHOF – NASBE DELEGATE • ELIZABETH W. BAUER
REGINALD M. TURNER • CASANDRA E. ULBRICH

606 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324

MICHIGAN
STATE BOARD OF EDUCATION

Criteria for Prequalification Needs Assessment for Participation as a Family Day Care Home
Sponsor in the Child and Adult Care Food Program

The State Board of Education has adopted as its Strategic Goal "Attain substantial and meaningful improvement in academic achievement for all students/children with primary emphasis on high priority schools and students."

To the extent possible, all grant criteria and grant awards will serve to further attain the above goal, and the Board's Vision and Principles of Universal Education.

PRIORITIES, POLICIES, AND PROGRAMS THAT THESE CRITERIA SUPPORT

The Child and Adult Care Food Program goal is to improve nutritional status of young children. Improved nutritional status promotes an increase in student achievement from birth through grade twelve. These criteria support the State Board of Education's goal of improving student achievement especially in areas with a large population of high priority students.

BACKGROUND/PURPOSE OF GRANT

☐ Competitive ☒ Formula ☒ New ☐ Continuation (*check all that apply*)

(Provide background and purpose of grant.)

CRITERIA

Date criteria were last approved _____

☒ Defined in Legislation ☐ Defined in Department's Approved Grant Application to the Funder ☐ Proposed by Staff

Agencies submitting an application for prequalification must be able to demonstrate all of the following:

- The need for the organization to become a sponsor of day care homes or relative care providers, including a list of providers that are not currently signed with an existing sponsor;
- The specific geographic area in which providers will be recruited;
- The organization's planned outreach to day care home and relative care providers;
- The planned budget including how administrative funds will be used;
- The process to be used for paying providers meal reimbursement within five days of receiving meal reimbursement from MDE;
- Key personnel and their duties; and
- How providers will be trained, monitored, and tiered.

ELIGIBLE APPLICANTS/TARGET POPULATION TO BE SERVED BY GRANT

Applicants eligible to prequalify as a sponsor of day care homes must be a public institution or have tax exempt status under the Internal Revenue Code of 1986.

TOTAL FUNDS AVAILABLE

The Child and Adult Care Food Program is an entitlement program from the United States Department of Agriculture (USDA). Sponsoring organizations receive administrative funds related to the documented costs they incur in planning, organizing, and managing CACFP.

LEGISLATION

United States Department of Agriculture 7 CFR Part 226.6 (b)(1)(xi).

OFFICE ADMINISTERING GRANT/PROGRAM CONTACT

Office of Grants Coordination and School Support
Child and Adult Care Food Program
Marla J. Moss, Supervisor
P.O. Box 30008
Lansing, Mi 48909
517 – 373-2313
moss1@michigan.gov